



Appointment and Prescription Policies

Prescription Policy

All prescription refills must be approved by your provider. PLEASE PLAN AHEAD.

Prescription refills will only be approved if your provider feels it is safe for you to receive a refill without coming in for an office visit.

Appointment Policy

Our health center is here to serve our community and meet the need for primary health care services. Our patients are typically seen by appointment. Walk-ins may be seen based on available clinic resources.

If you need to cancel an appointment, we would appreciate at least a 24 hour notice so that we can give that time to another patient.

We request that you arrive to your scheduled appointment as follows:

New Dental or Medical Patient (not seen within the last 2 years)	40 minutes prior to your appointment
Established Dental or Medical Patient (seen at Bay Clinic within the last 2 years)	20 minutes prior to your appointment
First Obstetrics Appointment	1 hour prior to your appointment

Failure to arrive as outlined above may result in your appointment being rescheduled.

I hereby acknowledge that I have received a copy of the Bay Clinic, Inc. APPOINTMENT & PRESCRIPTION POLICIES.

Patient Name (please print)

Date

Signature

Date