



BAY CLINIC INC

## Registered Dietitian

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Department: Medical  
FLSA Status: Exempt  
Grade/Level:  
Work Schedule:  
4 / 10 hour days

Job Status: Full Time  
Reports To: Director of Operations  
Amount of Travel Required: 40%  
Positions Supervised:  
Diabetes Program Team Members

### POSITION SUMMARY

Plan and conduct food service or nutritional programs to assist in the promotion of health and control of disease. May supervise activities of a department providing quantity food services, counsel individuals, or conduct nutritional research.

### ESSENTIAL FUNCTIONS

#### Essential Functions Statement(s)

- Assess nutritional needs, diet restrictions and current health plans to develop and implement dietary-care plans and provide nutritional counseling.
- Consult with physicians and health care personnel to determine nutritional needs and diet restrictions of patient or client.
- Advise patients and their families on nutritional principles, dietary plans and diet modifications, and food selection and preparation.
- Counsel individuals and groups on basic rules of good nutrition, healthy eating habits, and nutrition monitoring to improve their quality of life.
- Develop policies for for nutritional programs to assist in health promotion and disease control.
- Develop curriculum and prepare manuals, visual aids, course outlines, and other materials used in teaching.
- Plan and conduct training programs in nutrition for other healthcare providers.
- Develop healthy recipes and prepare meals for classes.
- Plan and prepare grant proposals to request program funding.

### POSITION QUALIFICATIONS

#### Competency Statement(s)

- Active Listening - Ability to actively attend to, convey, and understand the comments and questions of others.
- Adaptability - Ability to adapt to change in the workplace.
- Applied Learning - Ability to participate in needed learning activities in a way that makes the most of the learning experience.

- Communication, Oral - Ability to communicate effectively with others using the spoken word.
- Communication, Written - Ability to communicate in writing clearly and concisely.
- Customer Oriented - Ability to take care of the customers' needs while following company procedures.
- Detail Oriented - Ability to pay attention to the minute details of a project or task.
- Diversity Oriented - Ability to work effectively with people regardless of their age, gender, race, ethnicity, religion, or job type.
- Empathetic - Ability to appreciate and be sensitive to the feelings of others.
- Judgment - The ability to formulate a sound decision using the available information.
- Motivation - Ability to inspire oneself and others to reach a goal and/or perform to the best of their ability.
- Organized - Possessing the trait of being organized or following a systematic method of performing a task.
- Patience - Ability to act calmly under stress and strain, and of not being hasty or impetuous.
- Presentation Skills - Ability to effectively present information publicly.
- Self Motivated - Ability to be internally inspired to perform a task to the best of ones ability using his or her own drive or initiative.
- Technical Aptitude - Ability to comprehend complex technical topics and specialized information.
- Tolerance - Ability to work successfully with a variety of people without making judgments.

## SKILLS & ABILITIES

Education : Master's Degree

Experience : Two to four years related experience

### Computer Skills

Experience in Microsoft Windows environment preferred. Ability to competently utilize EMR to complete daily tasks.

### Certificates & Licenses

Hawaii state license and current Health Care Provider CPR certification.

### Other Requirements

Community Health Care Clinic or similar community outpatient care experience preferred.

## PHYSICAL DEMANDS

Physical Demands		Lift/Carry	
Stand	F (Frequently)	10 lbs or less	F (Frequently)
Walk	F (Frequently)	11-20 lbs	F (Frequently)
Sit	F (Frequently)	21-50 lbs	F (Frequently)
Handling / Fingering	N (Not Applicable)	51-100 lbs	O (Occasionally)
Reach Outward	O (Occasionally)	Over 100 lbs	O (Occasionally)
Reach Above Shoulder	O (Occasionally)	Push/Pull	
Climb	N (Not Applicable)	12 lbs or less	O (Occasionally)

Crawl	N (Not Applicable)	13-25 lbs	O (Occasionally)
Squat or Kneel	O (Occasionally)	26-40 lbs	N (Not Applicable)
Bend	O (Occasionally)	41-100 lbs	N (Not Applicable)

- N (Not Applicable) Activity is not applicable to this occupation.
- O (Occasionally) Occupation requires this activity up to 33% of the time (0 - 2.5+ hrs/day)
- F (Frequently) Occupation requires this activity from 33% - 66% of the time (2.5 - 5.5+ hrs/day)
- C (Constantly) Occupation requires this activity more than 66% of the time (5.5+ hrs/day)

Other Physical Requirements

Sense of Smell

Sense of Taste

WORK ENVIRONMENT

Health clinic environment with possible exposure to airborne pathogens.

The Company has reviewed this job description to ensure that essential functions and basic duties have been included. It is intended to provide guidelines for job expectations and the employee's ability to perform the position described. It is not intended to be construed as an exhaustive list of all functions, responsibilities, skills and abilities. Additional functions and requirements may be assigned by supervisors as deemed appropriate. This document does not represent a contract of employment, and the Company reserves the right to change this job description and/or assign tasks for the employee to perform, as the Company may deem appropriate.